



**STATE OF TENNESSEE  
DEPARTMENT OF HUMAN SERVICES**

CITIZENS PLAZA BUILDING  
400 DEADERICK STREET  
NASHVILLE, TENNESSEE 37243-1403

TELEPHONE: 615-313-4700 FAX: 615-741-4165  
TTY: 1-800-270-1349  
[www.state.tn.us/humanserv/](http://www.state.tn.us/humanserv/)

**BILL HASLAM**  
GOVERNOR

**RAQUEL HATTER, MSW, Ed.D.**  
COMMISSIONER

June 22, 2011

Dear Child Care Certificate Provider,

The Department of Human Services has recently experienced payment issues with its Child Care Certificate Program. We are fully aware of the hardship this may have caused many of our licensed child care agencies. We understand that this impacts your ability to meet payroll and other related expenses with providing care to children.

We have taken steps to ensure the timely processing of your payments. This situation should be resolved shortly and you should expect a payment to your respective accounts by Friday, June 24, 2011, and no later than Monday, June 27, 2011.

If there is anything we can do to assist you in this matter please do not hesitate to contact us.

Again we apologize for any inconvenience we may have caused you and again thank you for your partnering with us in providing quality care to children.

Sincerely,

A handwritten signature in black ink, appearing to read "Raquel Hatter".

Raquel Hatter, MSW, Ed.D.  
Commissioner

RH/rlm/ab